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## Step 1: Check your plan

### Make sure you've got enough available funding

If you've been allocated funding for low-cost assistive technology, it will be in your [core budget](#) under 'consumables'. Low-cost assistive technology are any items under \$1,500 that are [NDIS supports](#).

Learn more about [low-cost assistive technology](#).

### Check you've got enough funds to make your purchase

Log in to the [participant portals](#) or [my NDIS app](#) to check your funding balance. You can also ask someone who helps you with your plan, like your [my NDIS contact](#) or [support coordinator](#) to check for you.

If you have funds available, you can start the process of buying your low-cost assistive technology. If you have funds in your consumable budget and your assistive technology costs less than \$1,500, you don't need to check with us first, or send us a quote for approval. If the item you want is higher-risk, you will need to get advice to make sure it is safe for you to use.

### If you don't have enough funding

If you don't have enough funding in your 'consumables' budget, but you do have money in your overall core supports category, you can choose to use this funding flexibly to buy your low-cost assistive technology.

If you don't have flexible funding available, we can discuss other options with you. This might include doing a [plan variation](#).

## Step 2: Find a provider

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## If you're NDIA-managed

You'll need to buy your item from a registered NDIS provider. You can use our [provider finder](#) to help you find one.

## If you're plan-managed or self-managed

You can buy from any supplier.

## Step 3: Make a claim

### If you're NDIA-managed

When you buy your low-cost assistive technology from a registered provider, they will claim payment for the item directly from us.

### If you're plan-managed

You'll need to provide your plan manager with the invoice and any required documentation. They'll handle the payment and claims process on your behalf.

### If you're self-managed

You can pay for your assistive technology upfront, then submit a claim for reimbursement through the my NDIS portal, myplace portal or my NDIS app.

#### **Tip: Keep your receipts**

Make sure to keep receipts and any documentation related to your purchase. If you are self-managed, you will need to provide proof of your claim if we ask for it.

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## Related information

### [What is low-cost assistive technology](#)

## What are NDIS supports

## How to use the my NDIS app

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