# Checklist: applying to the NDIS

This checklist will help you understand what you need to prepare, when you apply to the NDIS.

If you need more information or support, please contact us:

* visit the [office location](https://ndis.gov.au/contact/locations) page on the NDIS website
* call us on **1800 800 110**
* send us an email at [enquiries@ndis.gov.au](mailto:enquiries@ndis.gov.au).

For more information, read the [applying to the NDIS fact sheet](https://www.ndis.gov.au/about-us/publications/booklets-and-factsheets#applying-to-the-ndis), or visit the applying to the NDIS page on the NDIS website.

## Checklist

**I have contacted:**

* My [local area coordinator](https://www.ndis.gov.au/understanding/what-ndis/whos-delivering-ndis/lac-partners-community) or [early childhood partner](https://www.ndis.gov.au/understanding/families-and-carers/early-childhood-approach-children-younger-9/connecting-early-childhood-partner) to understand the NDIS eligibility requirements and to help me apply.

Or

* The NDIS on **1800 800 110**. I have been connected to a local area coordinator or early childhood partner or NDIA planner.
* I know who my NDIS contact is. They will support me to apply to the NDIS.

**I meet the eligibility requirements to apply to the NDIS, such as:**

* [Age](https://ourguidelines.ndis.gov.au/home/becoming-participant/applying-ndis/do-you-meet-age-requirements) **-** I will be younger than 65 on the day I apply.
* I live in Australia

And

* I am an Australian citizen, permanent resident or Protected Special Category Visa holder.
* [Disability](https://ourguidelines.ndis.gov.au/home/becoming-participant/applying-ndis/do-you-meet-disability-requirements)or [early intervention](https://ourguidelines.ndis.gov.au/home/becoming-participant/applying-ndis/do-you-need-early-intervention)**:** I have a significant or permanent disability that impacts my daily life. Or, getting supports now will mean I need less supports later.

**I have evidence to support my application, like:**

* Consent for the NDIA to check my Centrelink record for my age and residency.

Or

* Proof of my age – a birth certificate, passport, driver’s license, or proof of age card.
* Proof of residency – an Australian birth certificate, Australian citizenship or naturalisation certificate, or a passport or travel document including a valid visa.

And

* [Evidence of my disability](https://www.ndis.gov.au/applying-access-ndis/how-apply/information-support-your-request/types-disability-evidence) from my treating health professional. My health professional is the most appropriate person to provide evidence of my disability and has treated me for a significant period of time (at least 6 months).
* You can talk to your my NDIS contact for help with your application or finding the right evidence you need.

## National Disability Insurance Agency

[ndis.gov.au](http://ndis.gov.au/)

Telephone 1800 800 110

Webchat [ndis.gov.au](http://ndis.gov.au/)

Follow us on our social channels

[Facebook](https://www.facebook.com/NDISAus), [Instagram](https://www.instagram.com/ndis_australia/), [YouTube](https://www.youtube.com/user/DisabilityCare), [LinkedIn](https://www.linkedin.com/company/national-disability-insurance-agency)

**For people who need help with English**

**TIS:** 131 450

**For people who are deaf or hard of hearing**

**TTY:** 1800 555 677

**Voice relay:** 1800 555 727

**National Relay Service:** [relayservice.gov.au](http://relayservice.gov.au/)