# **Transcript –**

# **Self Managing Your Plan**

[Voiceover]

Self-managing your NDIS plan.

This video will explain what is involved when you choose to self-manage your NDIS plan.

Self-management is when you, your plan nominee or child representative, manage your NDIS funding.

This means you have control over, and responsibility for, arranging and paying for the funded supports in your NDIS plan. It gives you flexibility when choosing the supports that meet your needs.

You can:

* Choose from both NDIS-registered or non-registered providers
* Buy supports from any individual, business or organization
* Employ your own staff
* Negotiate the price of your services and supports with your providers, and
* Manage your own funds and pay invoices directly from your nominated NDIS bank account

When you self-manage part or all of the funding in your plan, you or the person you’ve nominated to manage your plan funding on your behalf, will be responsible for:

* Choosing your service providers
* Managing your service agreements
* Managing your budget
* Paying for your supports and services
* Keeping an up-to-date record of your spending and keeping these records for up to five years, and
* providing evidence of what you’ve spent your budget on and when

If you choose to, you may also be responsible for employing your own staff. If you employ your own staff, you are responsible for meeting your employer obligations.

If you self-manage your plan, you can use your funding to buy supports to help you to financially administer your plan.

For example, you can use your plan funds to:

* Pay for a bookkeeper,
* Receive training in plan and financial management, or
* For peer support

You can also manage parts of your plan, but have a plan manager or the NDIA to help you manage the rest. You can ask us to change how you manage your plan at any time.

If you want to self-manage but are not sure if you’re ready, speak to your local area coordinator, early childhood partner or the NDIA about the supports that are available to help you to self-manage.

For more information about self-managing your NDIS plan, go to [ndis.gov.au/selfmanage](http://www.ndis.gov.au/selfmanage)

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