## Debbie’s Top Tips for Keeping Track of your NDIS Plan

DEBBIE (NDIS Planner): Hi, I’m Debbie. I’m a planner in Queensland, and today I’ll be talking to you about how to keep track of your NDIS plan.

Tip 1 - Check how your funding is managed.

There are three different ways that your funding can be managed. Self-management, plan management or agency management. Check how your funding is managed in your plan. It should say on your plan under each category how it’s going to be managed.

Tip 2 - Keep a record of the services that you receive.

Keeping a record of the services that you receive means that you can stay on track for your plan budget.

Tip 3 - Make the most of you funding.

Make a budget as your funding needs to last your entire plan period. It’s really important to note that your funding doesn’t roll over into your next plan.

Tip 4 - You may need quotes and assessments for some pieces of Assistive Technology.

Depending on your needs, you may need quotes and assessments for some pieces of Assistive Technology. You can ask your service providers, such as physiotherapists, to help you to obtain these.